

**WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED***(A Government of West Bengal Undertaking)***OFFICE OF THE DIVISIONAL MANAGER****MEDINIPUR FOREST CORPORATION DIVISION****HIJLI CO-OPERATIVE, KHARAGPUR - 721306.****Tel.: 03222-277324 (O), 03222-277138 (fax)****CIN02005WB1974SGC029535****Quotation no.04****Dated, Kharagpur, the 24th of June 22****NOTICE INVITING QUOTATION**

In pursuance to the Finance department's G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dated 24/4/14, Sri Arup Mukherjee, WBFS, Divisional Manager, Medinipur Forest Corporation Division, hereby invites **QUOTATION for supply of printer (Canon Lasershot LBP2900B)** from bonafied, resourceful Government order suppliers/contractors & authorized dealer, distributor or retailer of computers and peripherals. The quotation to be submitted by hand / post in sealed cover **from 27.06.2022 to 06.07.2022** clearly mentioning the name & official designation of the inviter over it and not by his official designation only. The rate so quoted should be inclusive of G.S.T. and all other applicable taxes. The quotations will be opened on 07.07.2022 at 11am in presence of the interested quotationers.

Sl. No.	Item	Quantity	Offered Rate (including GST & all other applicable taxes & deductibles)
1	Supply & installation of Printer (Canon LASERSHOT LBP2900B) (Detailed configuration is attached herewith)	1no.	

Technical specification

Printing Speed	12 pages per minute (A4)	
Resolution	Enhanced:	True 600 x 600dpi resolution
	Smoothing Technology:	(2 400 x 600dpi equivalent with Automatic Image Refinement Technology)
Printing Language	CAPT (Canon Advanced Printing Technology)	

Memory	Uses PC memory (standard 2MB on-board)		
Warm-up Time	0s. from Standby Mode (less than 10s. after power up)		
First Print Out Time	9.3s		
Paper Size	Front Tray:	A4, B5, A5, LGL, LTR, Executive, Envelope C5 / COM10 / DL, Monarch	
	Manual Tray:	Custom paper (Width: 76.2 - 215.9mm; Length: 127.0 - 355.6mm)	
Paper Input	Front Tray:	150 sheets	
	Manual Tray:	1 sheet	
Paper Output	Face down:	100 sheets	
Dimensions (W x D x H)	370 x 251 x 217mm		
Weight	5.7kg excluding cartridge		
Operating Systems Supported	Windows 98 / ME / 2000 / XP, Linux (CUPS)		
Power Requirement	220 – 240V (+/-10%), 50 / 60Hz (+/-2Hz)		
Interface	USB 2.0 Hi-Speed		
Toner Cartridge	Canon	Cartridge	303
Included As Standard	LASER SHOT LBP2900B, Cartridge 303/303TS, User Software CD-ROM, Getting Started Guide, Power Cord		

Who can participate

Any government contractor/order supplier/ government approved consumer co-operative/ authorized dealer/distributor/retailer of computer & peripherals who have credential for executing/supplying similar nature of works/materials within last three (03) financial years may participate in bidding process. The intending quotationer(s), if selected, must be ready to supply ordered article(s) within 07 working days of time in each & every case without fail. However, the quotation inviting committee reserves the rights to allow such reputed contractors/suppliers/bidders who has successfully executed construction or other types of works in this division of within the district of Paschim Medinipur in last three financial years.

Other terms and conditions

1. Under no circumstances, any rate to be quoted which is over & above the Maximum Retail Price (MRP) of the article. If such a thing comes to notice, it will be summarily rejected & quotationer will be barred to take part in any tender/quotation process. If such higher rates are found to be at a later stage, even after acceptance of it, no payment will be made beyond MRP.
2. The products, which normally come to the market in a sealed state, must be delivered in sealed state. If the sealed condition is found to be violated, it will not be accepted and no payment will be made against it.
3. **Pattern of Quotation:** - Invitation of quotations is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval and fund the quotation shall be cancelled outright without assigning any further reason. **QUOTED BID TO BE SUBMITTED IN PROPER LETTERHEAD MENTIONING COMPLETE ADDRESS, GSTIN & PAN DETAILS. FORMAT FOR BID SUBMISSION WILL BE THE SAME AS MENTIONED ABOVE.**
4. **Dispute Resolution:** - In case of any dispute, the decision taken by the undersigned shall be final. Appeal can be made to the General Manager, HQ, WBFDCI; whose decision shall be final and binding.
5. **Validity of the quotation** will be 1 (One) Year from the date of submission. The validity can be extended up to another 6 Months subject to satisfactory performance of the successful bidders.
6. The undersigned reserves the right to place order for work for 10% more or less of the quantity (if mentioned here) without providing any additional remuneration.
7. The undersigned reserves the right to cancel the quotation, at any stage of it, if necessary, without assigning any reason whatsoever.
8. The undersigned is not bound to accept the lowest rate quoted by the quotationers and he is not bound to assign any reason, whatsoever, for such non-acceptance.
9. **The product should be of desired brand only. Their size and quality should be as per general norms. The undersigned reserves the right to accept or deny the supplied articles if those are not up to his satisfaction.**
10. If produces get depreciated/damaged/destroyed during supply or transportation or installation, it will be not be received. If such damaged products are found at a later stage,


recovery will be made from the quotationer(s) as per rates offered including imposing of necessary penalties/ fines as the undersigned deems fit.

11. While engaging the labourers, if any, payment as per the Minimum Wage Act, must be made to them.
12. The undersigned, his superior authorities or his representatives will inspect the works, take necessary measurements, and perform tests as and when required. The successful quotationers should render all co-operation in this regard, irrespective of time and place.
13. During the inspection by the undersigned, his superiors or his representative, if the quality of the supply is not found up to the standard, the quotationer/contractor/ supplier is bound to rectify the same up to the satisfaction of him. No additional payment will be made for that.
14. **All timely supply & installation will be the sole responsibility of the successful bidder.** But, the quotationer shall not be held responsible in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the quotationer may apply for extension of time for that period. The undersigned, as per direction received from the General Manager, HQ, West Bengal, in this regard, may extend for a length of time equal to the period of *force majeure* or such period as he thinks suitable for that or may reject the application. Such cancellation would be without any liability whatsoever on the part of the undersigned.
15. Materials will have to be supplied by the quotationers by themselves following the standard and specification as fixed by the office of the undersigned in this quotation.
16. Royalty & taxes for any material supplied, will have to be paid by the quotationer(s) only. No extra payment for such royalty etc. will be entertained by the undersigned.
17. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants shall be as per the specification of the P.W. Deptt/ P.H.E of the govt. of WB.
18. All statutory deductions and cess as applicable shall be deducted from the Gross amount of Bill.
19. **West Bengal Forest Development Corporation Limited, or Medinipur Forest Corporation Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident/death of any laborer/ driver etc, due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor, happened in the field during the time of delivery of goods & articles. No liability or compensation can be fixed upon them.**
20. **ONLY TAX INVOICE WILL BE ACCEPTED FROM L1 BIDDER AFTER SUCCESSFUL DELIVERY, INSTALLATION AND TESTING OF PRODUCT.** Guarantee/Warranty, if generally provided by the manufacturing company, to be documented and supplied before submission of TAX INVOICE. No other form of BILL will be entertained.
21. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque/Cash whichever is suitable to the undersigned.

No. -259/28-38 (Quotation)

Dated. 24/06/2022

1. The Sabhadhipati, Jhargram/Paschim Medinipur Zilla Parishad.
2. The Managing Director, West Bengal Forest Development Corporation Limited.
3. The General Manager, HQ/ North, West Bengal Forest Development Corporation Limited.
4. The Chief Conservator of Forests, Western Circle, west Bengal.
5. The District Magistrate, Paschim Medinipur/Jhargram.
6. The Superintendent of Police, Jhargram/Paschim Medinipur.
7. The Divisional Forest Officer, Jhargram/Medinipur/Kharagpur/Rupnarayan & Purba Medinipur.
8. The Divisional Manager, Bankura Forest Corporation Division.
9. The Sub-Divisional Officer, Jhargram/Kharagpur.
10. All Range Managers, Medinipur Forest Corporation Division.
11. Head Clerk, Budget & Accounts Section, Medinipur Forest Corporation Division.



**Divisional Manager
Medinipur Forest Corporation Division**